



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Hawaii Criminal Justice Data Center
Name of Requesting Department

Pursuant to HRS §103D-306 and HAR chapter 3-122, Subchapter 9, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

The Hawaii Criminal Justice Data Center maintains the Statewide Automated Fingerprint Identification System (AFIS). The AFIS database has reached its contractual capacity. We need to expand the fingerprint database and add an additional fingerprint matcher which is called the MetaMatcher.

2. Vendor/Contractor/Service Provider Name:
MorphoTrak, Inc.

3. Amount of Request:
\$82,890.00

4. Term of contract (shall not exceed 12 months), if applicable:

5. Prior SPO-001, Sole Source (SS) No.:

From: N/A upon cpo approval To: 12 months be 3/14/12

6. Describe in detail the following:

a. The unique features, characteristics, or capabilities of the goods, service or construction.

The hardware and software needs to be purchased from our AFIS vendor, MorphoTrak. The software is proprietary and although the hardware is not, MorphoTrak needs to configure the hardware to work with their software and we are not able to purchase the hardware separately.

b. How the unique features, characteristics or capabilities of the goods, service or construction are essential for the department to accomplish its work.

The MetaMatcher is the fingerprint matcher and is one of the main components within our AFIS system. This matching technology is the same technology used by the Federal Bureau of Investigation (FBI) and gives Hawaii a higher matching capability at the national level.

7. Describe the efforts and results in determining that this is the only vendor/contractor/service provider who can provide the goods, services or construction.

The software and associated components are proprietary to this vendor.

8. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.

N/A

9. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; 2) completed mandatory training; and 3) who SPO may contact for follow up inquiry, if any.

(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	E-mail Address
Lori Kaneshiro	HCJDC	587-3333	lkaneshi@hcjdc.hawaii.gov
Laureen Uwaine	HCJDC	587-3110	luwaine@hcjdc.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR chapter 3-122, Subchapter 15, Cost or Pricing Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.


Department Head Signature

3-9-12
Date

For Chief Procurement Officer Use Only

Date Notice Posted: 3/13/2012

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

Approval is based on the department's representation that the manufacturer's software is essential for their work and available from only this vendor. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System.

If there are any questions, please contact Bonnie Kahakui at 587-4702, or bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

David J. [Signature] 3/23/2012
Chief Procurement Officer Signature Date